

SEC. 3. Said charter is further amended by striking out Section eighteen thereof and substituting the following:

"The Secretary shall keep minutes of the proceedings of the Board of Aldermen, and shall preserve all books, papers and articles committed to his care during his continuance in office and deliver them to his successor and generally perform such other duties as may be prescribed by the Aldermen and this charter. The Secretary, or such other officer or employee as may be designated by the Board of Aldermen, shall make out annually a classified summary of the receipts and disbursements on account of the City, for the general inspection of the citizens, and cause the same to be posted before the door of the Mayor's office at the end of the fiscal year, or printed in some newspaper published in the City of Winston-Salem. The Secretary, or the officer designated by the Board of Aldermen, shall keep true and correct records and accounts of all moneys received and disbursed on account of the City, and shall submit said accounts to the Board of Aldermen whenever required to do so."

SEC. 4. The Treasurer, before entering on his duties, shall take an oath to the faithful discharge of his duties, and shall give bond in such sum and for such condition as the Board of Aldermen may prescribe. He shall perform such duties as may be prescribed by the Board of Aldermen. Wherever, in this charter, powers or duties are given the Treasurer, they may be exercised by him or by such other officer as the Board of Aldermen may designate by ordinance.

SEC. 5. Said charter is further amended by repealing Section twenty thereof, and enacting the following in its stead:

"SEC. 20. That all disbursements of the City, except petty cash disbursements, shall be made by check drawn on a depository of the City, and on vouchers drawn by the head of the proper department. All checks shall be signed by the Mayor and countersigned by the Secretary, or signed and countersigned by such other officers as the Board of Aldermen may designate."

SEC. 6. That all laws and clauses of laws in conflict herewith are repealed.

SEC. 7. That this Act shall be in full force and effect from and after its ratification.

Ratified this the 20th day of April, A.D. 1935.

Again amended.

Records of meetings of Aldermen kept by secretary.

Annual summary of receipts and disbursements.

Publication.

Current records.

Oath and bond of treasurer.

Powers and duties.

Again amended.

Method of making official disbursements.

Drawing checks.

Conflicting laws repealed.